

July 2017

TERMS and Conditions

GENERAL INFORMATION

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# TERMS and Conditions

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<b>Pricing / Custom Quotes</b>	Prices shown are suggested list prices, F.O.B. factory, Austin, Texas. Pricing does not include delivery, freight, crating or uncrating, installation, storage, insurance, federal, state, or local taxes. Pricing on "Custom" quotes is valid for 30 days. Prices, specifications and materials are subject to change without notice.
<b>Guaranteed Freight Pricing Program</b>	An optional Guaranteed Freight Pricing Program offers the opportunity to provide a fixed freight cost at the time of order placement. Freight cost estimates are also available upon request from info@ekitta.com. EKITTA's Guaranteed Freight Pricing Program is not applicable to planters and hardware.
<b>Terms</b>	Orders will be scheduled for production after a purchase order and payment is received. Orders <\$2,500 require full payment, 50% deposit for orders >\$2,500 with the balance and shipping charges to be paid before shipment.
<b>Ordering</b>	<p>To expedite order entry and to assure proper service, email or mail orders to the above address. All orders emailed and then mailed, must be marked "Confirmation." EKITTA will not be responsible for duplicate orders if purchase orders are left unmarked.</p> <p>All orders must be accompanied by a written purchase order and payment. Orders will be acknowledged promptly upon receipt. The issuance of an Invoice / Acknowledgment indicates acceptance of any purchase order and is final and binding. To expedite processing, we suggest that a copy of the check be emailed to EKITTA before mailing.</p>
<b>Change Orders / Cancellations</b>	Acknowledged orders may be changed only by mutual agreement. Revisions and cancellations are subject to price and schedule adjustments and / or cancellation charges, as appropriate.
<b>Warehousing</b>	Orders will be shipped when completed and paid in full. On orders which cannot be shipped, product will be invoiced and a weekly warehousing charge will accrue 7 days after completion. Warehousing charges will be levied at 1% of the NET invoiced price per piece by product line item. Minimum weekly warehousing charge will be \$25 NET per order. Full payment of invoice and warehousing charges required before shipment.
<b>Returns</b>	Items may be returned only with EKITTA's written consent and shipping instructions, and with all related transportation costs to be paid by the purchaser. All returned merchandise is subject to a minimum 35% restocking charge. Customer-damaged items and custom-made items cannot be returned under any circumstance.
<b>Damaged Merchandise / Claims</b>	<p>Ownership of the product changes when the merchandise leaves EKITTA's dock. Any subsequent damage claim is the responsibility of the purchaser. The utmost care is used in packing and shipping. Examine merchandise carefully before giving the transportation company a clear receipt. In the event of shortage, note on the driver's bill of lading before signing, keep a copy and notify EKITTA immediately.</p> <p>Do not refuse merchandise damaged in transit. Keep product in original shipping box or container for inspection by carrier. If shipment arrives damaged or short, you should immediately file a claim with the delivery carrier. It is strongly suggested that all shipments be unpacked and inspected upon arrival at Consignee.</p> <p>No damaged freight claims can be made once the merchandise has been transported by another vehicle. If the shipment is in apparent good condition but upon opening contents are found damaged, unpacking should be stopped and an inspector of the transportation company should be called to examine the shipment.</p> <p>Submittal of claims must be made to the transportation company within 10 days of receipt. Photographs of visible damages to the packing as well as affected product often prove helpful in the claim submittal process.</p>
<b>Product Design</b>	EKITTA reserves the right to make changes in design and construction or to discontinue products without notice. All dimensions are approximate.
<b>Warranty</b>	EKITTA warrants its products to be free of defects in materials and workmanship for one year from date of delivery. This warranty assumes normal and correct product usage. EKITTA accepts no liability resulting from abnormal use, misuse, abuse, alteration by customer, or damage in transit. It is understood that these limitations are part of the terms and conditions of purchase of EKITTA products and by placing an order, the purchaser accepts these limitations. Option of repair or replacement under this warranty is at the discretion of EKITTA.

# GENERAL Information

## Shipping and Packaging

All merchandise is packed to carrier standards and inspected before shipment. All shipping dates are approximate; a specific arrival date cannot be guaranteed. All orders are shipped upon completion and payment of any balance due.

EKITTA will not drop-ship to end consumer without prior approval.

Freight company accessorial charges, such as "call before delivery," residential delivery or inside delivery, if required or necessary, will be added to the dock-to-dock prepaid freight charge.

## Optional Guaranteed Freight Pricing Program

This program offers the opportunity to provide a fixed freight cost for dock-to-dock single shipments of furniture and accessories at the time of order placement. **Planters and hardware require a freight quote.**

- Determine the zone to which the products are to be shipped.
- Calculate the fixed freight cost as a percentage of the total COM/COL List of the order, including charges for any additional product options specified.
- Indicate on the purchase order "Guaranteed Freight Pricing Program".

EKITTA will select the carrier. EKITTA's invoice acknowledgment will include the pre-calculated fixed freight rate.

### TERMS:

- A minimum per shipment charge of \$125 Net end tables, \$150 Net other furniture will apply.
- All merchandise will be shipped cartoned.
- Charges will be for 'NORMAL DELIVERY TO THE DOCK' ONLY. A "CALL BEFORE DELIVERY" request requires an additional \$35 Net charge.
- Product is shipped FOB Hutto, Texas, freight prepaid.
- Title of goods changes when merchandise leaves EKITTA's dock. Any subsequent damage and all freight claims are the responsibility of the purchaser.

## Zones

### Zone 1 - 4% COM LIST

Oklahoma  
Texas

### Zone 2 - 5% COM LIST

Alabama  
Arkansas  
Louisiana  
Mississippi

### Zone 3 - 6% COM LIST

Arizona  
Georgia  
Illinois  
Indiana  
Iowa  
Kansas  
Kentucky  
Missouri  
Nebraska  
New Mexico  
North Carolina  
Ohio  
South Carolina  
Tennessee

### Zone 4 - 7% COM LIST

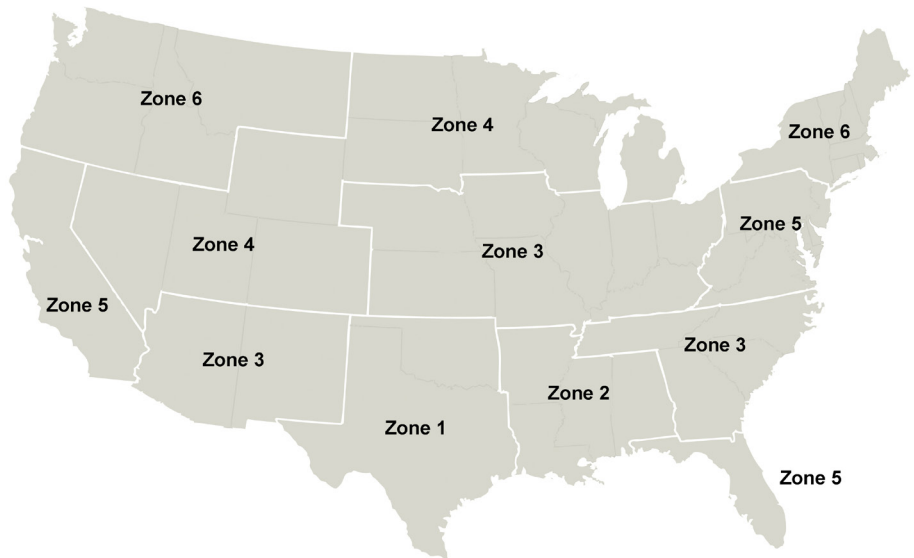
Colorado  
Michigan  
Minnesota  
Nevada  
North Dakota  
South Dakota  
Utah  
Wisconsin  
Wyoming

### Zone 5 - 8% COM LIST

California  
Delaware  
Florida  
Maryland  
Pennsylvania  
Virginia  
West Virginia

### Zone 6 - 9% COM LIST

Connecticut\*  
D.C.  
Idaho  
Maine  
Massachusetts\*  
Montana  
New Hampshire\*  
New Jersey  
Oregon  
Rhode Island  
Vermont\*  
Washington



### ACTUAL FREIGHT QUOTES REQUIRED:

BOSTON  
D.C.  
NYC and surrounding areas

# GENERAL Information

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## Care and Maintenance

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### Painted Steel

The polyurethane painted finish on the metal table base does not require special maintenance. Regular dusting with a soft cloth or duster is usually sufficient. If a cleaning agent seems to be necessary, we suggest your using a mild detergent spray. We recommend you treat painted surfaces as you would the paint on your car. Never use any solvent based cleaners. This includes any of the alcohol based cleaners.

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### Aluminum

Wash aluminum with a small amount of mild soap and a clean cloth with plenty of water. PLANTERS - We recommend installing a liner in each planter to prevent the metal from reacting to any potential chemicals from fertilizers or chemicals, etc.

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### Stainless Steel

Wash stainless steel with soapy water, or a mild detergent or a standard stainless steel cleaner, thoroughly rinse with clean water and polish with a soft dry cloth. We recommend you treat the 3R Lids and 7R Tops silk screened ink surface as you would the paint on your car. Never use any solvent based cleaners. This includes any of the alcohol based cleaners.

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### Glass Top

The clear glass top can be cleaned with the application of any glass or mirror spray cleaner and a soft cloth.

The etched side of the glass top should be mounted on the bottom. Care in handling will reduce the frequency of marking by body oils. Fingerprints on the etching may be removed with Windex or similar product or (strange as it may seem) by rubbing with styrofoam.

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### Marble, Granite and Quartz Top

All stone table tops are sealed with several coats of a penetrating sealer but there is no stone that is maintenance free. Normal "housekeeping" maintenance involves periodic and washing with clean water and mildly alkaline cleaners.

With a cloth wetted with cleaning solution and water, wipe the surface in small overlapping sweeps, immediately rinse with clean water, and buff with a dry soft cloth. If desired, when the surface is completely dry, a top-dressing for use on marble to prevent staining and water-spotting may be applied.

All spills should be removed immediately and water-rinsed to remove all traces of the spill. If necessary, clean the surface as described above.

Although marble and granite are hard surfaces, they are not so hard that they don't scratch. Coasters should be placed under glasses, particularly those containing liquors or citrus juices; hot-plates under heated dishes; and place mats or felt bottoms under china, ceramics, silver, and objects to prevent scratching of the polished surfaces.

Proper care of the stone table top is important to maintaining its beauty.

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### Plastic Laminate

To clean the surface, use a damp cloth or sponge and a mild soap or detergent. EKITTA recommends obtaining current detailed care and maintenance information directly from the plastic laminate manufacturer.

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### Solid Surface

For day to day cleaning, warm soapy water is recommended. Rinse and towel dry to prevent spotting.

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### Wood - Interior Use

EKITTA wood products are protected by a stain-resisting finish. For normal cleaning, wipe surface with a soft, damp (not wet) cloth.

#### - Exterior Use

Wood products specified for exterior use are ipe. There is a penetrating oil applied, that will weather to a warm pewter gray. No maintenance is required.

# GENERAL Information

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## Specifications

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<b>Glass</b>	<p><b>Glass</b> The standard glass which tops all tables in our pricelist. All glass is made according to government specifications (DD-G-451-C) and may contain defects. These defects are inherent in the manufacturing and are within specification. All glass has a natural green tint, and the tint is more noticeable when the glass is thicker or larger.</p> <p><b>Starphire Glass</b> A clearer (less green) glass that is available. Requires a price quote from EKITTA.</p> <p><b>Etched Glass</b> The standard glass that is sandblasted on one side. The sandblasted side is mounted on the bottom, thus creating an opaque or frosted appearance. Etched glass is quoted in the pricelist.</p> <p><b>Tempered Glass</b> Clear glass that has been manufactured to withstand greater stresses than annealed glass. Although sometimes referred to as "safety glass," it is breakable, but it will break into small blunt fragments. Requires a price quote from EKITTA.</p>
<b>Stone</b>	<p>Granite, marble, and quartz, listed on page 7 are the standard stone options available for table tops. An edge detail option and the type of stone must be selected when specifying. In addition to the stones listed, other marbles and granites are available; please contact EKITTA for availability and prices. EKITTA makes no attempt to guarantee consistency of color or texture of stone from piece to piece. Both marble and granite are organic products; therefore, they vary widely in color and texture. Granite is a very hard and durable stone which is impervious to most stains and requires minimal maintenance.</p> <p>Quartz Solid Surface is stain resistant, denser than granite, GreenGuard compliant, antibacterial, scratch resistant and requires minimal maintenance.</p> <p>Marble is hard and smooth, but is not completely impervious to staining and scratching.</p> <p>Antiqued marble is marble that has been treated to have a distressed surface. It is not recommended for surfaces that will be used for writing or eating.</p> <p>Honed stone surfaces are duller in appearance than polished stone surfaces and must be sealed. Some stones are available in antiqued or honed surfaces. Pricing for stone with these surfaces is advanced one grade.</p>
<b>Wood</b>	<p>The external wooden parts incorporated in EKITTA interior use products are the highest grade of maple, cherry or oak (where available) and ipe for exterior benches. These woods, like other natural materials, are subject to variation in grain and coloration. No guarantee will be made of an exact match to EKITTA finish samples.</p> <p>Custom wood finish samples must accompany the purchase order. Orders specifying custom wood finishes will be scheduled for production upon receipt of an approved customer's custom wood sample match. An upcharge of \$125 NET per order will apply for each custom wood finish sample.</p>
<b>Plastic Laminate</b>	<p>Plastic laminate pricing is based on Wilsonart -38 Fine Velvet and -60 Matte finishes. Wilsonart laminates are GREENGUARD INDOOR AIR QUALITY CERTIFIED</p> <p>Pricing will be determined by the price of the specified laminate, lead time will be based upon the availability of the laminate material. Contact <a href="mailto:info@ekitta.com">info@ekitta.com</a> for quote.</p>
<b>Painted Metal Finishes</b>	<p>Painted finishes are polyurethane enamel coating with superior durability and excellent impact resistance. Paint finish samples listed are considered standard finishes. All other paint finishes require a price quote from EKITTA.</p>
<b>Aluminum</b>	<p>The metal aluminum is a non-ferrous alloy that is light weight and resistant to corrosion. It can be finished to a natural silvery color or receive an anodized color. Anodizing is an oxidation process that is a permanent and integral part of the aluminum. It is available on limited product, only where noted.</p>
<b>Stainless Steel</b>	<p>The metal stainless steel is an iron-base alloy containing chromium, which contributes to this material's resistance to corrosion. Depending on the addition of minerals to the alloy, stainless steel's tensile strength, toughness, and corrosion resistance can be enhanced. Stainless steel's finish is a natural silvery color that is very durable and easily maintained.</p>

# GENERAL Information

## Stone and Glass\* Edge Detail Options

Name		Profile
Flat Polished Edge*	(Standard Edge Detail)	
Bevel Edge*	(Contact Ekitta for Quote)	
Bullnose Edge	(Contact Ekitta for Quote)	
Half Bullnose Edge	(Contact Ekitta for Quote)	
Knife Edge	(Contact Ekitta for Quote)	
Laminated Flat Edge	(Contact Ekitta for Quote)	
Laminated Bullnose Edge	(Contact Ekitta for Quote)	

\* Indicates Glass Edge Detail Option

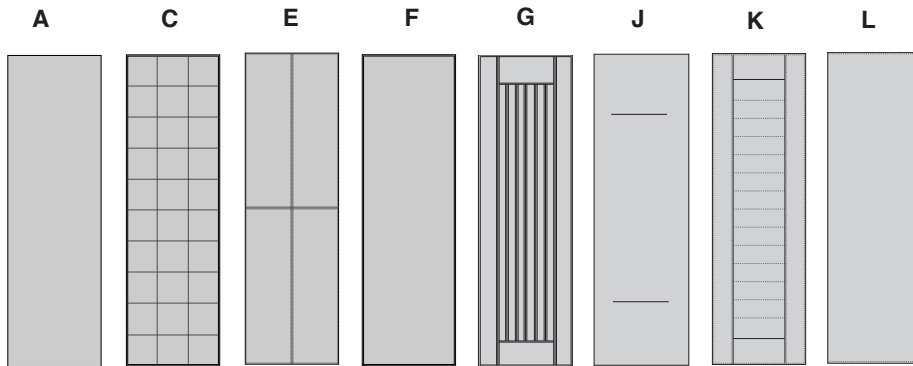
Grade	Granite	Stone	Glass	Solid Surface
<b>S-1</b>	Impala Black Luna Pearl		3/8" Clear 3/8" Etched	SS-A LG Hi-Macs Arctic White S006
<b>S-2</b>	Black Pearl Brown Najaran	Carrara Marble Dark Emperador	1/2" Clear 1/2" Etched	SS-B LG Hi-Macs Armadillo GT909
<b>S-3</b>	Rajah Black (Absolute)  <b>Quartz</b> Alamogordo Coronado Destin Jaco Kaimu		3/4" Clear 3/4" Etched  Starphire Tempered	SS-C LG Hi-Macs Marta Gray S207  SS-D Affinity Surfaces Chipped Pearl SL-45 Prima Star SL-55

Paint	Wood	Plastic Laminate
Black P10 White P15 Charcoal P20 Pewter P30 Charcoal Metallic P40 Silver Metallic P55 Nickel Metallic P70 Bronze Metallic P80 Dark Bronze Metallic P90	Maple with clear finish W10 Cherry with clear finish W20 Medium Cherry stain W30 Dark Cherry stain W40 Walnut stain W50  Ebonized stain* W60  *Available exclusively on solid wood: Asti and Larkspur.  White Oak, available on Jutland & Zealand.  Ipe wood slats with natural oil finish is available exclusively on exterior furniture.	Plastic laminate pricing is based on Wilsonart -38 Fine Velvet and -60 Matte  Other finishes and manufacturers requires quote  <b>STANDARD QUICK SHIP</b>  Wilsonart Designer White D354-60
Bauhaus Red Requires Quote P100		

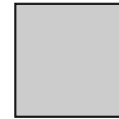
# GENERAL Information

## Cushion Options

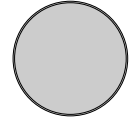
### Types



### Shapes



**Square** available in Types A C E & F

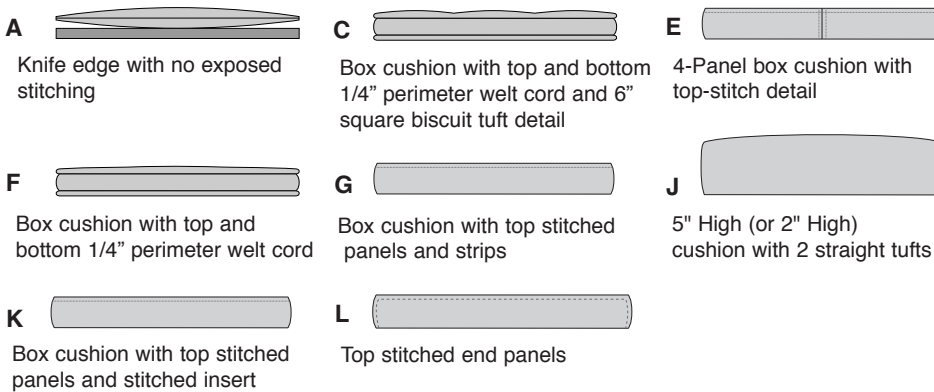


**Round** available in Types E & F

All cushions A-G are 2" thick dense foam with polyester fiberfill wrap. Upholstery is available in customer's own material, customer's own leather or Garrett (Grade 1 & 2) leather listed below. Contact Ekitta for a quote on other leathers offered by Garrett. Please specify application of COM if you desire it to be applied in a particular direction. COM yardage is based on 54" wide material. Square footage for COL is based on hides measuring a minimum of 50" to 55" usable square feet. The shape of the hide or hides containing excessive holes, cuts or other imperfections may make it necessary for additional leather to be requested after COL is received.

**Please contact EKITTA for all COM & COL shipping instructions.**

### Profiles



TYPE	A G						C E J K							F L								BOLSTER*			
	26" x 26"	36" x 36"	60" x 18"	60" x 24"	72" x 18"	72" x 24"	24" dia	36" dia	26" x 26"	36" x 36"	60" x 18"	60" x 24"	72" x 18"	72" x 24"	*20" x 20" x 14"	24" dia	36" dia	26" x 26"	36" x 36"	60" x 18"	60" x 24"	72" x 18"	72" x 24"	52" w or 54" w	64" w
<b>COM</b>	630	1230	1170	1240	1230	1320	640	1230	640	1230	1170	1240	1230	1320	850	490	780	480	890	820	880	910	1010	490	670
Yardage	1.5	2	3	3	3.5	3.5	1.5	2	1.5	2	2.5	3	3	3.5	1.5	1.5	2	1.5	2	2.5	3	3	3.5	1.5	2
<b>COL</b>	650	1250	1190	1260	1250	1340	670	1250	670	1250	1190	1260	1250	1340	880	530	810	500	910	840	900	950	1030	490	670
Square Ft.	35	45	40	65	45	75	30	45	30	45	40	65	45	75	25	28	45	25	45	40	60	45	70	25	28
<b>Grade 1</b>																									
Avion	1720	2590	2460	3370	2590	3500	1660	2390	1720	2550	2460	3370	2590	3500	2030	1480	2000	1480	2020	1820	2720	2120	3020	1440	1630
Berkshire																									
<b>Grade 2</b>																									
Chatham	2020	2840	2770	3680	2920	3830	1800	2610	1800	2700	2770	3680	2920	3830	3330	1620	2310	1610	2310	2120	3020	2400	3310	1490	1670

\*Request square footage requirements for orders with seat cushion and bolster of same leather.

Refer to Vela price page for ottoman cushion information.



# GENERAL Information

## Quick Ship

### PROGRAM OVERVIEW

EKITTA Quick Ship offers a solution for fast paced orders, without sacrificing quality design and craftsmanship. All products are made to order and will ship in 15 business days. Standard payment terms apply.

### HOW TO ORDER

Orders may be sent to info@ekitta.com and must be clearly marked "EKITTA QUICK SHIP" both on the order and in the subject line of the email. Orders may not be changed or canceled. The Quick Ship Program is limited to the models and finishes listed on a first come, first served basis. The 15 day lead time will begin once a clean, enterable order is received and payment terms have been met.

### ORDER MAXIMUMS

In order to meet a 15 day lead time, there is a 5 piece limit per model number. Splitting large orders into smaller orders is not allowed and will not be accepted. If your order exceeds the maximum style number quantity, the entire order will be moved to standard lead time.

### Tic End Table



#### 20 dia

#3602 20 dia x 22h  
Painted Steel Base: Black P10, White P15, Silver Metallic P55  
Top: Plastic Laminate Wilsonart Designer White D354-60,  
Solid Surface SS-A LG Hi-Macs Arctic White S006



### Tac End Table



#### 20 dia

#3602 20 dia x 22h  
Painted Steel Base: Black P10, White P15, Silver Metallic P55  
Top: Plastic Laminate Wilsonart Designer White D354-60,  
Solid Surface SS-A LG Hi-Macs Arctic White S006



### Vela End Table



#### 20 dia Biomorphic

#2830 20 dia x 16h  
#2831 20 dia x 18h  
#2832 20 dia x 20h  
#2833 20 dia x 22h  
Painted Steel Base: Black P10, White P15, Silver Metallic P55  
Top: Plastic Laminate Wilsonart Designer White D354-60,  
Solid Surface SS-A LG Hi-Macs Arctic White S006



#### 20 dia

#2836 20 dia x 16h  
#2837 20 dia x 18h  
#2838 20 dia x 20h  
#2839 20 dia x 22h  
Painted Steel Base: Black P10, White P15, Silver Metallic P55  
Top: Plastic Laminate Wilsonart Designer White D354-60,  
Solid Surface SS-A LG Hi-Macs Arctic White S006



### Chaco Planter



#5541 8w x 6d x 5h  
#5562 10w x 6d x 5h  
Clear on brushed aluminum



#5503 18w x 4d x 4h  
#5530 30w x 6d x 5h  
Clear on brushed aluminum



## GENERAL Information

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### Environmental Awareness

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As industry leaders, it is our responsibility to advocate the protection and preservation of our environment. At Ekitta, we have an obligation to our clients, ourselves and the world community to promote recycling, reuse and responsibility in all policies and practices of our business.

For the manufacturing of our products, we are dedicated to the purchasing of metals from suppliers who are vested in recycling, channeling waste solvents through recovery companies and recycling all scrap metals. We strive to formulate finishes that maximize employee safety as well as minimize environmental impact. We are continuously on the lookout for the most up-to-date research and technology to improve our in-house recycling and reuse methods. Even our product binder is made of 100% recycled newspaper.

Ekitta metal products are 100% recyclable, and hand made in Austin, Texas, by skilled employees who take pride in fabricating a quality product. Each product is made to order with the finest craftsmanship and attention to detail, using materials supplied by companies located in the USA.

We owe Nature, in part, for our success and acknowledge this by striving to be environmentally sensitive in all aspects of our business.

#### Recycled Materials

EKITTA planters of 100% aluminum are made of 42% post-consumer and 40% pre-consumer recycled content percentages. Request order-specific environmental features reports from [info@ekitta.com](mailto:info@ekitta.com).

Materials used by EKITTA in packing and crating average over 80% recycled content and are 98% recyclable. Effective packing methods and materials contribute to safe delivery reducing potential waste.

#### Made in America

EKITTA designs and manufactures 100% of the products in America and engages suppliers located close to our own manufacturing facility minimizing the environmental impact of our products.